



# Word Processing Rules and Consequences!

## 2013-2014 Homework Assignment

1. Use of the internet is limited to school assignments only. Word Processing is an entry level class and internet use is very limited.

\*\*\*Example of inappropriate use:

- MY SPACE
- No E-mails, such as Yahoo, Hot Mail, AOL, etc.
- No inappropriate music
- No Facebook

\*\*\*All inappropriate sites should be blocked, but not all are so if you think it is inappropriate it probably is! Do not try to get around blocked sites! If caught on inappropriate sites or using e-mail a detention will be given immediately or turned over to administration.

2. You are not able to use the internet, paint, listen to music or use any other program other than the Word Processing software if you do not have a grade of a C or better.

\*You may listen to music if you are completely finished with the assignment for the day as you work ahead. Your work must be checked to assure you are finished and unblock your computer. Music on Fridays.

### **NO IPODS, MP3 PLAYERS, PSP OR ANY ELECTRONICS ALOUD!! NO CELL PHONES!!**

\*Students must comply with Sumner County Board of Education Use of Technology Resources and the Internet.

3. Students must be inside the door when the bell rings coming back from lunch.
4. **NO CELL PHONES ALLOWED!** If a cell phone is seen or heard it will immediately be taken up and turned into the appropriate Principal. Students can retrieve their phone from administration.
5. You get two passes per nine weeks for use of the restroom, going to locker, getting water etc. **NO MORE THAN TWO!!!**
6. **NO FOOD OR DRINKS IN CLASSROOM!!**

**\*\*NO CELL PHONES ARE TO BE OUT OR VISIBLE. YOU MAY NOT CHARGE YOUR PHONE!!!\*\***

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Returned: \_\_\_\_\_ Grade: \_\_\_\_\_



# PHS